

**North Middleton Township Board of Supervisors
January 20, 2022**

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle, PA. Chairman Robert Reisinger called the meeting to order at 6:00pm. Board members present were Vice-Chairman Ronald Greenway, Supervisor Harry Kelso, Solicitor Zachary Rice, and Recording Secretary Dana Billet. Supervisor David Smith and Manager John Epley were not in attendance.

Visitors: See Attachment #1

Crown Castle Plan #CU 2021-02 Conditional Use Hearing

A Conditional Use Hearing for Crown Castle was held at 6:00 pm. The hearing was adjourned at 6:10 pm. The Board then proceeded into their regular meeting.

Public Comment Non-Agenda Items

Tom Stang and Daniel Nickel, from Waste Management were in front of the Board to address any issues that have come up since their attendance at the Supervisors meeting in December.

Tom Stang informed the Board that the \$8.50 charge was sent out to residents who received their bill by mail, would be credited back to those residents who received that charge.

Tom Stang stated that there was a resident at the previous meeting that informed him that Waste Management owed Cumberland County \$20,000.00. He did look into that claim and the issue has been resolved.

Supervisor Hare stated that in his development his trash was not picked up on its regularly scheduled day, but it was picked up very early in the morning the next day.

Daniel Nickel stated that they had a driver, who was very good at his job but unfortunately, he left the company. Daniel stated that the driver who left did come back to Waste Management. Currently, they have 5 employees out due to COVID.

Subdivisions / Land Development

a. Henry's Hallmark Final Land Development Plan #2021-07 – 700 West Suncrest Drive
Brian Rhoades, of Michael Baker International was present to present the plan to the Board of Supervisors. Sam and Joann Garman, the applicants, were also present.

Brian Rhoades stated that they were in front of the Board a few months ago for Conditional Use approval for the property at 700 West Suncrest Drive. A few changes have been made to the plan since then. They added several parking spots on the side of the building and the building has moved back a little.

Doug Brehm stated they did a preliminary plan review. There are a few administrative comments that will need to be addressed, but it is nothing to hold the plan back.

Supervisor Greenway stated there was nothing in the plans regarding outside storage. He asked if there was going to be outside storage. Brian Rhoades stated that everything will be stored inside the building.

Supervisor Hare made a motion to approve Henry's Hallmark Final Land Development plan providing all Brehm-Lebo Engineering and North Middleton Authority comments have been addressed. Supervisor Kelso seconded the motion, the motion carried.

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b. Henry's Hallmark Final Land Development Plan #2021-07 Waiver Requests

- 1. **Article V, Section 180-24:** A preliminary plan submission is requesting to be waived due to the simplicity of the proposed Contractor's Office. The proposed development consists only of a building parking area, utility connections, and stormwater management features. The lot was previously subdivided and stormwater management designed as part of a plan for Shaffer Business Park recorded September 7, 1999 in Plan Book 70 Page 112.

Supervisor Hare made a motion to approve waiver Article V, Section 180-24. Supervisor Kelso seconded the motion, the motion carried.

- 2. **Article V, Section 180-38.A:** The existing site does not have sidewalks along the street frontage. Proposed sidewalk would not be consistent with the surround development.

Supervisor Hare made a motion to approve waiver Article V, Section 180-38.A. Supervisor Greenway seconded the motion, the motion carried.

- 3. **Article V, Section 180-37.C:** The existing site is located within a cul-de-sac within 69 feet of frontage. It is not feasible to provide more than one ingress and egress.

Supervisor Hare made a motion to approve waiver Article V., Section 180-37.C. Supervisor Kelso seconded the motion, the motion carried.

Meeting Minutes

- a. **December 16, 2021 Regular Meeting; January 3, 2022 Reorganizational Meeting**

Supervisor Greenway made a motion to approve the minutes from the December 16, 2021 Regular Meeting and the January 3, 2022 Reorganizational Meeting. Supervisor Hare seconded the motion, the motion carried.

Payment of Bills

- a. **December 17, 2021; December 21, 2021; January 3, 2022; January 17, 2022**

Supervisor Kelso made a motion to approve the payment of bills from December 17, 2021; December 21, 2021; January 3, 2022; and January 17, 2022. Supervisor Hare seconded the motion, the motion carried.

Police Chief

- a. **Chief's Report**

Chief Carver stated his report was sent electronically. The Police Department has received the new cars. They expect the graphics and upfitting to be completed in February.

Near the end of November there was a mock assessment for certification. There were a few changes recommended, which they are currently implementing those changes.

Department Reports

There were no questions or comments.

Old Business

- a. **Spring Road & Calvary Road**

There were no updates

b. Comprehensive Plan

c. MS4

d. Post Road

e. Solar Farm

Supervisor Hare asked that the Solar Farm be added to Old Business.

Dana Billet did provide a brief update for the Comprehensive Plan and Post Road projects provided by Manager Epley due to his absence.

f. ARPA Funds

Solicitor Zachary Rice informed the Board that new guidance came out regarding the use of funds. Discussion was held regarding the ARPA Funds, but no decision was made.

New Business

a. Brubaker Bond Reduction Request (Project Improvements)

Doug Brehm stated he issued a memo regarding the Brubaker Bond Reduction Request which provided his recommendation.

Supervisor Kelso made a motion to release \$823,187.60 for the Brubaker Bond Reduction Request for Project Improvements. Supervisor Hare seconded the motion, the motion carried.

b. Brubaker Bond Reduction Request (Water & Sewer)

This item was tabled until the next meeting due to no comments received from the North Middleton Authority.

c. Resolution 2022-01 Participation in the Opioid Settlement Agreements

Solicitor Zachary Rice informed the Board that there is over 1 billion dollars that will be distributed. Cumberland County has asked municipalities to opt in. Due to the time frame, Chairman Reisinger already signed the Resolution, but the Board must vote to ratify Resolution 2022-01.

Supervisor Hare made a motion to ratify Resolution 2022-01 Participation in the Opioid Settlement Agreements. Supervisor Greenway seconded the motion, the motion carried.

d. Resolution 2022-02 Updating the North Middleton Township Police Policy Manual

Chief Carver stated the updates came out mid-2021. There are a few updates they are suggesting that the Police Department adopts.

Supervisor Kelso made a motion to approve Resolution 2022-02 Updating the North Middleton Township Police Policy Manual. Supervisor Greenway seconded the motion, the motion carried.

e. Resolution 2022-03 Updating the North Middleton Township Employee Handbook

Supervisor Greenway made a motion to approve Resolution 2022-03 Updating the North Middleton Township Employee Handbook effective January 1, 2022. Supervisor Hare seconded the motion, the motion carried.

f. Discuss and consider authorizing advertisement of Ordinance 2022-01 Management Arrangement with the North Middleton Authority

Solicitor Rice stated this is a cleanup item regarding the North Middleton Authority and the agreement with North Middleton Township. The current Ordinance does not conform with the current relationship

the Township has with the North Middleton Authority.

Supervisor Hare made a motion to authorize advertisement of Ordinance 2022-01 Management Arrangement with the North Middleton Authority. Supervisor Kelso seconded the motion, the motion carried.

g. Exonerate Tax Collector from further collection of 2020 Interim Taxes and 2021 Taxes

Supervisor Greenway made a motion to exonerate the Tax Collector from further collection of 2020 Interim Taxes and 2021 Taxes. Supervisor Hare seconded the motion, the motion carried.

h. Discuss / Approve the hiring of a part-time seasonal / Parks employee

Supervisor Greenway made a motion to approve the hiring of part-time seasonal / parks employee Roger Negley effective January 20, 2022. Supervisor Hare seconded the motion, the motion carried.

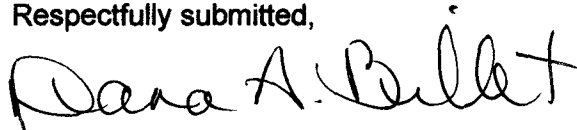
Executive Session

Chief Carver indicated that he had a personnel item to discuss.

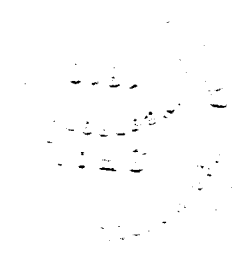
Adjournment

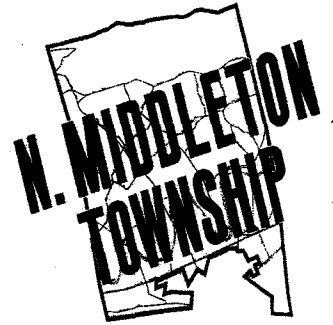
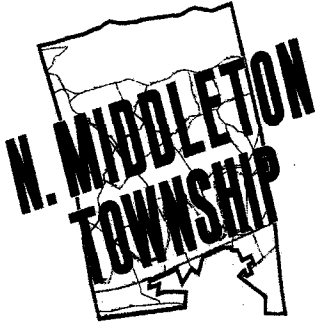
Supervisor Hare made a motion to adjourn the meeting at 7:40 pm. Supervisor Greenway second the motion.

Respectfully submitted,



Dana A. Billet
Township Secretary





ATTACHMENT #1

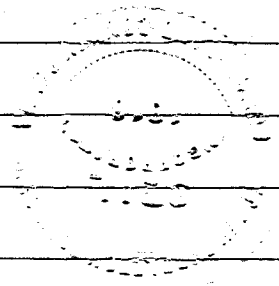
NORTH MIDDLETON TOWNSHIP SUPERVISORS

CUMBERLAND COUNTY
2051 SPRING ROAD
CARLISLE, PA 17013

RECORD OF ATTENDANCE

MEETING Board of Supervisors DATE & TIME January 20, 2022 @ 6pm

NAME	ADDRESS
Shawn Colapetro	Bubbas Ingersoll & Rony
Ryan Richards	4431 N. Front St. HARRISBURG PA
Tom Stary + Daniel Nicksel	Waste Management
San Carman + Joan Carman	700 W. Soncrest Dr.



**Monthly Financial Report
North Middleton Township
For 12/31/2021**

	CASH BALANCE 11/30/2021	MONTHLY CHANGE	CASH BALANCE 12/31/2021
Money Market Savings	2,735,867.08	-8,314.99	2,727,552.09
Members 1st Account	3,591.48	0.31	3,591.79
Petty Cash	300.00	0.00	300.00
Change Box	100.00	0.00	100.00
Members 1st CD 2	158,632.17	29.64	158,661.81
Assets	999,663.44	8.49	999,671.93
TOTAL GENERAL FUND	3,898,154.17	-8,276.55	3,889,877.62
Streetlight Money Market	103,517.86	-6,252.43	97,265.43
TOTAL STREET LIGHT FUND	103,517.86	-6,252.43	97,265.43
Money Market Savings	1,247,449.98	-1,733.57	1,245,716.41
TOTAL FIRE FUND	1,247,449.98	-1,733.57	1,245,716.41
MS4 Money Market Savings	798,008.68	2,083.43	800,092.11
TOTAL MS4 FUND	798,008.68	2,083.43	800,092.11
Money Market Savings	169,310.12	1.44	169,311.56
TOTAL RECREATION FUND	169,310.12	1.44	169,311.56
Money Market Assets	336,958.11	-71,297.47	265,660.64
TOTAL CAPITAL PROJECTS FUND	336,958.11	-71,297.47	265,660.64
Money Market Savings	606,826.49	5.16	606,831.65
TOTAL CAPITAL RESERVE FUND	606,826.49	5.16	606,831.65
SLF Money Market Assets	308,156.51	-24,156.54	283,999.97
TOTAL STATE LIQUID FUELS FUND	308,156.51	-24,156.54	283,999.97
TOTAL TOWNSHIP FUNDS	\$ 7,468,381.92	\$ -109,626.53	\$ 7,358,755.39
TOTAL INTEREST EARNED	0.00	93.05	0.00

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Monthly Cash Activity from 12/01/2021 to 12/31/2021

General Fund

Money Market Savings

Revenues for the Month	261,093.29	
Expenses for the Month	269,408.28	
	NEW BALANCE	2,727,552.09

Members 1st Account

Revenues for the Month	0.31	
Expenses for the Month	0.00	
	NEW BALANCE	3,591.79

Assets

Revenues for the Month	8.49	
Expenses for the Month	0.00	
	NEW BALANCE	999,671.93

Members 1st CD 2

Revenues for the Month	29.64	
Expenses for the Month	0.00	
	NEW BALANCE	158,661.81

TOTAL FUND CHANGES General Fund **-8,276.55**

Street Lighting Tax Fund

Streetlight Money Market

Revenues for the Month	870.99	
Expenses for the Month	7,123.42	
	NEW BALANCE	97,265.43

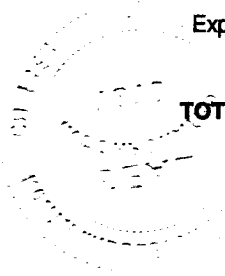
TOTAL FUND CHANGES Street Lighting Tax Fund **-6,252.43**

Fire Protection Account

Money Market Savings

Revenues for the Month	17,369.66	
Expenses for the Month	19,103.23	
	NEW BALANCE	1,245,716.41

TOTAL FUND CHANGES Fire Protection Account **-1,733.57**



North Middleton Township
Monthly Cash Activity from 12/01/2021 to 12/31/2021

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MS4 Fund

MS4 Money Market Savings

Revenues for the Month 16,616.62

Expenses for the Month 14,533.19

NEW BALANCE 800,085.35

TOTAL FUND CHANGES MS4 Fund 2,083.43

Fees In Lieu of Recreation

Money Market Savings

Revenues for the Month 1.44

Expenses for the Month 0.00

NEW BALANCE 169,311.56

TOTAL FUND CHANGES Fees In Lieu of Recreation Escrow 1.44

Capital Projects

Money Market Assets

Revenues for the Month 2.53

Expenses for the Month 71,300.00

NEW BALANCE 265,660.64

TOTAL FUND CHANGES Capital Projects -71,297.47

Capital Reserve Budget

Money Market Savings

Revenues for the Month 5.16

Expenses for the Month 0.00

NEW BALANCE 606,831.65

TOTAL FUND CHANGES Capital Reserve Budget 5.16

State Liquid Fuels

SLF Money Market Assets

Revenues for the Month 2.59

Expenses for the Month 24,159.13

NEW BALANCE 283,999.97

TOTAL FUND CHANGES State Liquid Fuels -24,156.54

TOTAL ALL ACTIVITIES -109,626.53

