

**North Middleton Township Board of Supervisors
April 21, 2022**

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle, PA. Chairman Robert Reisinger called the meeting to order at 6:00pm. Board members present were Vice-Chairman Ron Greenway, Supervisor Harry Kelso, Supervisor James Hare, Manager John Epley, Solicitor Zachary Rice, and Recording Secretary Dana Billet. Supervisor David Smith was not present.

Visitors: See Attachment #1

Conditional Use Hearings

There were two conditional use hearings held at 6:00 pm.

Public Comment Non-Agenda Items

There was none.

Subdivision / Land Developments

a. Kelley Subdivision Plan #2022-01: 1141 McClures Gap Road

Melvin Kelley proposes to subdivide a 25.6-acre residential property from his 51-acre farm. The applicant proposes the subdivision of one new lot that will be for residential use.

Eric Diffenbaugh and Melvin Kelley presented the plan to the Board. Eric Diffenbaugh explained that the 25-acre lot would gain access via an existing driveway and they are requesting 5 waivers for the plan.

Mel Kelley informed the Board that the existing right-of-way has been there since before he was born. A new Right-of-Way Agreement was drawn up and signed by his sisters and brother-in-law.

Doug Brehm, Township Engineer stated he has no issues with the plans or the waivers.

Discussion was held regarding the right-of-way and the recording of the plan.

Supervisor Hare made a motion to approve the Kelley Subdivision Plan #2022-01 providing all Brehm-Lebo comments have been addressed. Supervisor Kelso seconded the motion, the motion carried.

b. Kelley Subdivision Plan #2022-01 Waiver Request:

1. **Section 180-15: Submission of Preliminary Plan:** Section 180-15 states that "Any subdivision or land development which contains no more than 10 lots may be reviewed and acted upon as a final plan without the necessity of prior preliminary plan approval". Section 180-15 indicates that this is at the discretion of the Board of Supervisors and is based on several considerations.

Supervisor Hare made a motion to approve Waiver Section 180-15 Submission of Preliminary Plan. Supervisor Kelso seconded the motion, the motion carried.

2. **Section 180-27.B.(10): Wetlands Delineation:** The surveyor inspected proposed Lot 7 and found no indications of wetland vegetation or wet areas.

Supervisor Greenway made a motion to approve Waiver Section 180.27.B.(10) Wetlands Delineation. Supervisor Hare seconded the motion, the motion carried.

3. **Section 180-34.W.(1): Access by a joint use driveway**

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Supervisor Kelso made a motion to approve Waiver Section 180-34.W.(1) Access by a Joint Use Driveway. Supervisor Greenway seconded the motion, the motion carried.

- 4. **Section 180-34.W.(4)(a)[1]:** Joint use driveways shall have a minimum of 6" of shale and 2" of 2A modified stone with a minimum cartway width of 14 feet with the cartway placed in the center of the right-of-way.

Supervisor Greenway made a motion to approve Waiver Section 180-34.W.(4)(a)[1]. Supervisor Kelso seconded the motion, the motion carried.

- 5. **Section 180-34.W.(4).(a)[2]:** Provide a paved apron at any public road. Supervisor Reisinger made a motion to approve Waiver Section 180-34.W.(4).(a)[2] providing a paved apron at any public road. Supervisor Greenway seconded the motion, the motion carried.

Meeting Minutes

a. March 17, 2022 Regular Meeting; April 7, 2022 Regular Meeting

Supervisor Hare made a motion to approve the minutes from March 17, 2022 and April 7, 2022. Supervisor Greenway seconded the motion, the motion carried.

Payment of Bills

a. March 28, 2022; April 8, 2022

Supervisor Hare made a motion to approve the payment of bills from March 28, 2022 and April 8, 2022. Supervisor Reisinger seconded the motion, the motion carried.

Police Chief

a. Chief's Report

Chief Carver stated his report was sent electronically. There were no questions or comments.

b. Resolution 2022-08 Revision to NMT Police Department Policy Manual

Chief Carver stated there are changes to about six policies that are legislative in the manual.

Supervisor Greenway made a motion to approve Resolution 2022-08 Revision to NMT Police Department Policy Manual. Supervisor Kelso seconded the motion, the motion carried.

c. Discussion of Possible Purchase of Ballistic Shields

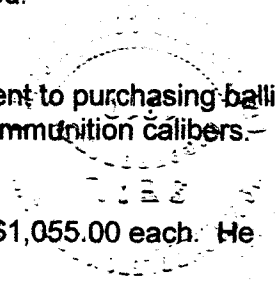
Chief Carver asked that the Board to consider authorizing the Police Department to purchasing ballistic shields. They are the same level as the bullet proof vests and will stop most ammunition calibers. They are light and it does not take two people to hold them up.

Supervisor Hare asked what the cost would be. Chief Carver stated they are \$1,055.00 each. He would like to purchase seven of them.

Supervisor Greenway made a motion to approve the request from Chief Carver to purchase seven ballistic shields. Supervisor Hare seconded the motion, the motion carried.

Department Reports

There were no questions or comments.



Old Business

a. Spring Road & Calvary Road

There are no updates.

b. Comprehensive Plan

Manager Epley stated we received two letters asking that prior to moving forward with the final Comprehensive Plan they would like to have their request for changes added to the Comprehensive Plan. He has spoken with the residents in the past regarding their request.

After some discussion it was determined that the Comprehensive Plan Committee should review the two requests received by the Township. Manager Epley will forward the letters received to the Committee.

c. MS4

Chairman Reisinger informed the Board that there was an EPA inspection this week. They looked at 3 sites in the township.

The lien process will begin after May 1st. After some discussion, it was the consensus of the Board to move forward with the lien process.

Chairman Reisinger reviewed the MS4 Coordinator job description. No decision was made.

d. Post Road

There are no updates.

e. Solar

Manager Epley stated he spoke with Sam Wiser and there is nothing new to report.

New Business

a. Addendum to Subcontract for Park, Trails & Greenway Development Under the Land Partnership Grant Program

Manager Epley informed the Board that the Township received the Grant for the updating of the Comprehensive Plan and the Zoning Ordinance. The allotted time for the Grant has come and gone and by approving this Agreement it will extend the Grant.

Supervisor Greenway made a motion to approve the Addendum to Subcontract for Park, Trails & Greenway Development under the Land Partnership Grant Program. Supervisor Hare seconded the motion, the motion carried.

b. Resolution 2022-06 Supplemental Appropriations for the 2022 Budget

Solicitor Zachary Rice stated this is a Resolution that is recommended to pass regarding the ARPA Funds. It is for purposes of reporting should the Township get audited. The ARPA Funds Disbursement List should be updated to include the ballistic shields and the donation to National Night Out.

Supervisor Hare made a motion to approve Resolution 2022-06 Supplemental Appropriations for the 2022 Budget. Supervisor Greenway seconded the motion, the motion carried.

c. Resolution 2022-07 Destruction of Records

Manager Epley stated this Resolution needs to be completed in order to destroy outdated records.

Supervisor Kelso made a motion to approve Resolution 2022-07 Destruction of Records. Supervisor Greenway seconded the motion, the motion carried.

d. Discuss / Appoint Marc Thorne to the Recreation Advisory Board

Manager Epley stated he is very interested in joining the Recreation Advisory Board.

Supervisor Reisinger made a motion to appoint Marc Thorne to the Recreation Advisory Board. Supervisor Greenway seconded the motion, the motion carried.

e. Donation Request for National Night Out (August 2, 2022)

Chief Carver stated that they are having an issue getting funds toward the National Night Out which will be held on August 2, 2022.

Supervisor Hare made a motion to donate \$1,000.00 to the Police Department for the National Night Out event on August 2, 2022. Supervisor Greenway seconded the motion, the motion carried.

f. Mountain View Estates Phase 1 Bond Reduction Request – NMA (As-Builts)

Manager Epley stated that there is an invoice from Hartman Associates for the As-Builts for Phase 1 of Mountain View Estates. The Board needs to authorize a draw on what is left with the Mountain View Estates Phase 1 Bond. The total of the invoice is \$22,104.00 which will be the amount of the release.

Supervisor Hare made a motion to approve the Mountain the Mountain View Estates Phase 1 Bond Reduction Request in the amount of \$22,104.00. Supervisor Kelso seconded the motion, the motion carried.

Adjournment

Supervisor Hare made a motion to adjourn the meeting at 8:09 pm. Supervisor Greenway seconded the motion.

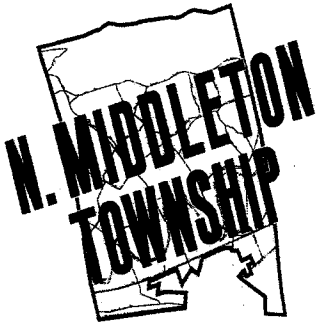
Respectfully submitted,



Dana A. Billet
Township Secretary

APR 21 2022
TOWNSHIP SECRETARY
DANA A. BILLET

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ATTACHMENT #1

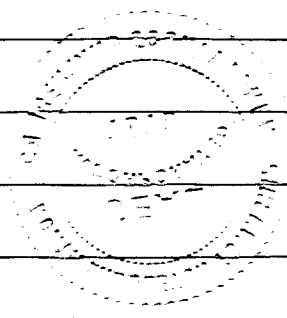
NORTH MIDDLETON TOWNSHIP SUPERVISORS

CUMBERLAND COUNTY
2051 SPRING ROAD
CARLISLE, PA 17013

RECORD OF ATTENDANCE

MEETING BOARD of SUPERVISORS DATE & TIME 4/21/2022 6:00PM

NAME	ADDRESS
Hubert Gilroy	10 E 1st High, Carlisle
Mcl Kelley Jr	Lot #7 1168 McClures Gap Rd (Oak tree Rd Hummelstown)
Saddik Ghabrial	215 Tanton Dr Carlisle
Jennifer Clouser	980 Waggoners Gap Rd, Carlisle
Ken Clouser	980 Waggoner's Gap Rd, Carlisle
ERIK DIFFERSBAUGH	457 WHITMAN RD SHPLB
Hamada Elmazayan	4636 S. Clearview dr Camp Hill PA 17011



Run: 4/06/2022 at 8:53

Monthly Financial Report
North Middleton Township
 For 3/31/2022

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	CASH BALANCE 2/28/2022	MONTHLY CHANGE	CASH BALANCE 3/31/2022
Money Market Savings	2,606,302.43	132,202.79	2,738,505.22
Members 1st Account	4,107.64	0.35	4,107.99
Petty Cash	300.00	0.00	300.00
Change Box	100.00	0.00	100.00
Members 1st CD 2	158,719.97	33.70	158,753.67
Assets	999,688.09	8.49	999,696.58
TOTAL GENERAL FUND	3,769,218.13	132,245.33	3,901,463.46
Streetlight Money Market	83,086.17	8,735.04	91,821.21
TOTAL STREET LIGHT FUND	83,086.17	8,735.04	91,821.21
Money Market Savings	1,229,952.66	-43,613.60	1,186,339.06
TOTAL FIRE FUND	1,229,952.66	-43,613.60	1,186,339.06
MS4 Money Market Savings	800,750.61	-965.14	799,785.47
TOTAL MS4 FUND	800,750.61	-965.14	799,785.47
Money Market Savings	189,314.37	1,501.61	190,815.98
TOTAL RECREATION FUND	189,314.37	1,501.61	190,815.98
Money Market Assets	235,266.11	-1,724.74	233,541.37
TOTAL CAPITAL PROJECTS FUND	235,266.11	-1,724.74	233,541.37
Money Market Savings	606,841.45	5.16	606,846.61
TOTAL CAPITAL RESERVE FUND	606,841.45	5.16	606,846.61
SLF Money Market Assets	233,737.97	383,212.15	616,950.12
TOTAL STATE LIQUID FUELS FUND	233,737.97	383,212.15	616,950.12
TOTAL TOWNSHIP FUNDS	\$ 7,148,167.47	\$ 479,395.81	\$ 7,627,563.28
TOTAL INTEREST EARNED	0.00	96.32	0.00

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North Middleton Township
Monthly Cash Activity from 3/01/2022 to 3/31/2022

General Fund

Money Market Savings

Revenues for the Month 441,710.35

Expenses for the Month 309,507.56

NEW BALANCE 2,738,421.98

Members 1st Account

Revenues for the Month 0.35

Expenses for the Month 0.00

NEW BALANCE 4,107.99

Assets

Revenues for the Month 8.49

Expenses for the Month 0.00

NEW BALANCE 999,696.58

Members 1st CD 2

Revenues for the Month 33.70

Expenses for the Month 0.00

NEW BALANCE 158,753.67

TOTAL FUND CHANGES General Fund**132,245.33****Street Lighting Tax Fund**

Streetlight Money Market

Revenues for the Month 16,417.72

Expenses for the Month 7,682.68

NEW BALANCE 91,820.49

TOTAL FUND CHANGES Street Lighting Tax Fund**8,735.04****Fire Protection Account**

Money Market Savings

Revenues for the Month 57,738.29

Expenses for the Month 101,351.89

NEW BALANCE 1,186,328.82

TOTAL FUND CHANGES Fire Protection Account**-43,613.60**

North Middleton Township
Monthly Cash Activity from 3/01/2022 to 3/31/2022

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MS4 Fund

MS4 Money Market Savings

Revenues for the Month 3,133.71

Expenses for the Month 4,098.85

NEW BALANCE 799,778.67

TOTAL FUND CHANGES MS4 Fund -965.14

Fees in Lieu of Recreation

Money Market Savings

Revenues for the Month 1,501.61

Expenses for the Month 0.00

NEW BALANCE 190,815.98

TOTAL FUND CHANGES Fees in Lieu of Recreation Escrow 1,501.61

Capital Projects

Money Market Assets

Revenues for the Month 1.99

Expenses for the Month 1,726.73

NEW BALANCE 233,541.37

TOTAL FUND CHANGES Capital Projects -1,724.74

Capital Reserve Budget

Money Market Savings

Revenues for the Month 5.16

Expenses for the Month 0.00

NEW BALANCE 606,846.61

TOTAL FUND CHANGES Capital Reserve Budget 5.16

State Liquid Fuels

SLF Money Market Assets

Revenues for the Month 405,476.29

Expenses for the Month 22,264.14

NEW BALANCE 616,950.12

TOTAL FUND CHANGES State Liquid Fuels 383,212.15

TOTAL ALL ACTIVITIES 479,395.81